



Cabinet Agenda

Date: Thursday 14 September 2023

Time: 6.30 pm

Venue: The Auditorium - Harrow Council Hub,
Kenmore Avenue, Harrow, HA3 8LU

Membership:

Chair: Councillor Paul Osborn (Leader of the Council) and
Portfolio Holder for Strategy

Portfolio Holders:

Portfolio:

Councillor Marilyn Ashton

Deputy Leader of the Council and Portfolio Holder for
Planning & Regeneration

Councillor David Ashton

Finance & Human Resources

Councillor Stephen Greek

Performance, Communications & Customer Experience

Councillor Hitesh Karia

Children's Services

Councillor Jean Lammiman

Community & Culture

Councillor Mina Parmar

Housing

Councillor Anjana Patel

Highways, Infrastructure and Community Safety
Infrastructure

Councillor Pritesh Patel

Adult Services & Public Health

Councillor Norman Stevenson

Business, Employment & Property

Non-Executive Members:

Role:

Councillor Thaya Idaikkadar

Non-Executive Cabinet Member

Councillor Kanti Rabadia

Non-Executive Cabinet Member

John Higgins

Non-Executive Voluntary Sector Representative

Harrow Youth Parliament Representative

Quorum 3, including the Leader and/or Deputy Leader)

Contact: Alison Atherton, Senior Professional - Democratic Services

Tel: 07825 726493 E-mail: alison.atherton@harrow.gov.uk

Scan this code for the electronic agenda:



Useful Information

Joining the Meeting virtually

The meeting is open to the public and can be viewed online at [London Borough of Harrow webcasts](#)

Attending the Meeting in person

Directions by car:

Go along Kenmore Avenue and head towards the Kenton Recreation Ground. When approaching the end of the Kenmore Avenue turn right before reaching the Kadwa Patidar Centre.

The venue is accessible to people with special needs. If you have specific requirements, please contact the officer listed on the front page of this agenda.

You will be admitted on a first-come-first basis and directed to seats.

Please:

- (1) Stay seated.
- (2) Access the meeting agenda online at [Browse meetings - Cabinet](#)
- (3) Put mobile devices on silent.
- (4) Follow instructions of the Security Officers.
- (5) Advise Security on your arrival if you are a registered speaker.

Filming / recording

This meeting may be recorded or filmed, and if you choose to attend, you will be deemed to have consented to this. Any recording may be published on the Council website.

Agenda publication date: Wednesday 6 September 2023

Agenda - Part I

1. Apologies for Absence

To receive apologies for absence (if any).

2. Declarations of Interest

To receive declarations of disclosable pecuniary or non pecuniary interests, arising from business to be transacted at this meeting, from all Members present.

3. Petitions

To receive any petitions submitted by members of the public or Councillors.

4. Public Questions

To note any public questions received.

Questions will be asked in the order in which they were received. There will be a time limit of 15 minutes for the asking and answering of public questions.

[The deadline for receipt of public questions is 3.00 pm, Monday 11 September 2023. Questions should be sent to publicquestions@harrow.gov.uk

No person may submit more than one question].

5. Councillor Questions

To receive any Councillor questions.

Questions will be asked in the order agreed with the relevant Group Leader by the deadline for submission and there be a time limit of 15 minutes.

[The deadline for receipt of Councillor questions is 3.00 pm, Monday 11 September 2023].

6. Key Decision Schedule September - November 2023 (Pages 7 - 14)

7. Progress on Scrutiny Projects (Pages 15 - 16)

For consideration

Place

8. Local Areas of Special Character - criteria for designation (Pages 17 - 42)

Report of the Chief Planning Officer

9. Public Space Protection Order (PSPO) Approval for Publication (Pages 43 - 96)

Report of the Corporate Director, Place and the Director of Environment.

People

10. Translation and Interpreting Services (Pages 97 - 108)

Report of the Corporate Director, People.

Resources and Commercial

11. Procurement of Revenues, Benefits and Parking Specialist Print Contractor (Pages 109 - 120)

Report of the Interim Director of Finance and Assurance

12. Revenue and Capital Budget Monitoring Report Quarter 1 2023-24 (Pages 121 - 162)

Report of the Interim Director of Finance and Assurance

13. Appointment of Portfolio Holder Assistants (Pages 163 - 168)

Report of the Interim Director of Legal and Governance Services

14. Any Other Urgent Business

Which cannot otherwise be dealt with.

15. Exclusion of the Press and Public

To resolve that the press and public be excluded from the meeting for the following item of business for the reasons stated.

Agenda Item No	Title	Description of Exempt Information
16.	Translation and Interpreting Services – Appendices 1 to 3	Information under paragraph 3 of Part I of Schedule 12A to the Local Government Act 1972, relating to the financial or business affairs of any particular person (including the authority holding that information).
17.	Procurement of Revenues, Benefits and Parking Specialist Print Contractor – Appendix 1	Information under paragraph 3 of Part I of Schedule 12A to the Local Government Act 1972, relating to the financial or business affairs of any particular person (including the authority holding that information).

18.	Revenue and Capital Budget Monitoring Report Quarter 1 2023-24 – Appendices 5 and 6	Information under paragraph 3 of Part I of Schedule 12A to the Local Government Act 1972, relating to the financial or business affairs of any particular person (including the authority holding that information).
-----	---	--

Agenda - Part II

16. Translation and Interpreting Services (Pages 169 - 348)

Appendices 1 – 3 to the report of the Corporate Director of People.

17. Procurement of Revenues, Benefits and Parking Specialist Print Contractor (Pages 349 - 518)

Appendix 1 to the report of the Interim Director of Finance and Assurance.

18. Revenue and Capital Budget Monitoring Report Quarter 1 2023-24 (Pages 519 - 560)

Appendices 5 and 6 to the report of the Interim Director of Finance and Assurance.

Data Protection Act Notice

The Council will record the meeting and will place the recording on the Council's website.

[Note: The questions and answers will not be reproduced in the minutes.]

Deadline for questions	3.00 pm on 11 September 2023
Publication of decisions	15 September 2023
Deadline for Call in	5.00 pm on 22 September 2023
Decisions implemented if not Called in	23 September 2023